

Divorce and Child Custody Cases

- In cases of divorce, the individual who receives care is responsible for the payment at the time of service. We will not bill a divorced spouse for the patient's services.
- The parent who brings the child to the office for treatment is responsible for payment at the time of service. The practice does not honor divorce specifics. (e.g. percent of financial responsibility.)
- If the child has active insurance coverage, the practice will bill the insurance company. Estimated patient responsibility will be due at the time of service unless previous arrangements have been made with the business office.

Billing, Payment, and Refunds

- All balances are due in full at the time of statement receipt.
- If you cannot pay your balance in full please contact our office to discuss arrangements.
- It is your responsibility to notify us of any change in address, phone, employment, or insurance coverage.
- If you make an overpayment to your account, we will issue a refund at your request. Refund checks are issue once a month.

Delinquent Accounts

- We reserve the right to report delinquent accounts to credit bureaus, access collection fees, take other collection action, and/or terminate you as a patient of this practice.
- Finance charges will be applied to any outstanding balance at a rate of 1.5% per month. (Annual percentage rate of 18.0%)
- The responsible party for any account assigned to a collection agency will be responsible for all attorney fees, court costs, and a collection fee of 35% or more of the balance owed.

I hereby acknowledge that I have received, reviewed, and understand the Gillette Dental financial policy.

Print Name: _____

Relationship to Patient: _____

Signature: _____

Date: _____